

Joint Request for a Settlement Conference in a Civil Case

DISTRICT OF _____

File n°: _____

Plaintiff

Defendant

Other party

Other party

We hereby submit a joint request for a settlement conference in order to find a definite solution to our dispute.

We agree to respect the confidentiality of any discussions that take place during the settlement process, including telephone conversations, meetings of all the parties, and individual meetings.

Brief summary of the dispute:

Proposed dates when all the parties and their lawyers are available (OPTIONAL):

1st choice: _____ 2nd choice: _____ 3rd choice: _____

Language(s) of the participants: _____

Request to proceed in virtual mode: Yes No

Approximate number of participants for each party present at the conference:

Plaintiff: _____ Defendant: _____ Other: _____

(s) _____
Plaintiff

(s) _____
Defendant

(s) _____
Lawyer for Plaintiff

(s) _____
Lawyer for Defendant

(s) _____
Other party

(s) _____
Other party

(s) _____
Lawyer for the other party

(s) _____
Lawyer for the other party

Date: _____

<p style="text-align: center;">PLAINTIFF</p> <p>Lawyer responsible</p> <p>Name: _____</p> <p>Office: _____</p> <p>Email: _____</p> <p>Address: _____</p> <p>_____</p> <p>Telephone: _____</p> <p>Fax: _____</p>	<p style="text-align: center;">DEFENDANT</p> <p>Lawyer responsible</p> <p>Name: _____</p> <p>Office: _____</p> <p>Email: _____</p> <p>Address: _____</p> <p>_____</p> <p>Telephone: _____</p> <p>Fax: _____</p>
<p style="text-align: center;">OTHER PARTY</p> <p>Lawyer responsible</p> <p>Name: _____</p> <p>Office: _____</p> <p>Email: _____</p> <p>Address: _____</p> <p>_____</p> <p>Telephone: _____</p> <p>Fax: _____</p>	<p style="text-align: center;">OTHER PARTY</p> <p>Lawyer responsible</p> <p>Name: _____</p> <p>Office: _____</p> <p>Email: _____</p> <p>Address: _____</p> <p>_____</p> <p>Telephone: _____</p> <p>Fax: _____</p>

**Please return this form to the court office of the Civil Division
at the courthouse concerned.**

For a list of courthouses, see:
<https://www.justice.gouv.qc.ca/nous-joindre/trouver-un-palais-de-justice/>

To file this request using the Digital court office of Québec, see:
<https://gnjq.justice.gouv.qc.ca/en/Accueil>

* Please note that this form applies to all judicial districts.